JULEE NHEK

Website Designer

(510) 484-1170 ☎

j.nhek01@gmail.com ✉

linkedin.com/in/julee-nhek in

julesaur.com 🌐

WORK EXPERIENCE:

Lifetouch | Production Specialist, Hayward, CA   **Jul 2024 - Mar 2025**

- Cleaned and verified subject data using Excel to ensure accuracy for Photography School Events.
- Ordered photo products using Snapfish, then shipped it out to the school's location.
- Organized and sorted PhotoDay event slates in chronological order, then processed the photos in the computer.
- Communicated with Account Specialists on Salesforce for data corrections and task updates.

SJSU | Communication Student Assistant, San Jose, CA   **Jul 2022 - May 2023**

- Managed and updated the Graduate Studies Department website using Omni CMS that adheres to the school brand's guidelines.
- Designed department banners using Photoshop and Illustrator for the Grad Fair, resulting in many colleges across California promoting their graduate programs.
- Created posters using Illustrator for upcoming Graduate Program events that inform graduate students to expand future career opportunities.
- Find images from Photo Library SJSU and upload them onto the Graduate Studies Department website.

150birds | Visual Design Intern, Remote   **Jun 2021 - Dec 2021**

- Enhanced 150birds Wix website by optimizing logo, adding an Ebook pop-up, and reviewing consistency with brand guidelines.
- Developed and customized email signatures, style brand guide, and user persona on Figma for our client Third Act Venture to ensure standards/satisfaction.
- Created visual graphics in Adobe Illustrator and Photoshop on various social media channels (LinkedIn, Facebook, and Instagram) to promote omnichannel marketing.

EDUCATION:

San Jose State University | Bachelor's of Fine Arts in Digital Media Art   **Aug 2019 - May 2023**

- Minor in Mass Communication

PROJECTS:

Graveyard Shift | UI Artist/Map Designer   **Mar 2023 - May 2023**

- Designed the map levels, menu, how-to-play, glossary, and credit page on Figma.
- Collaborated with the team to create a haunting and cute game experience which was later published on itch.io.

Florashing Life | Content Layout Designer   **Apr 2022**

- A final prototype game using Adobe XD that informs users about wildfires and our ecosystem as a more fun and enjoyable experience.
- Collaborated with a graphic design student and received an Award of Excellent.

SKILLS:

Technical: Adobe Creative Suite, Microsoft Office, Google Suite, Social Media Management, Visual Design, Figma, Data Visualization, 3D Modeling, Web Design, HTML, CSS, Javascript

Soft: Multi-task, Creative, Detailed-Oriented, Organizational Skills, Collaborative, Passionate